



Zest Dance – Terms & Conditions 2020

Fees

1. Fees are charged on a half termly basis. An invoice will be emailed 2 weeks prior to the first lesson of the half term (term dates are detailed here: www.zest-dance.co.uk/calendar) and must be paid by the first lesson.
2. There are no refunds if a student is absent from a class for any reason and no reductions for part term attendance.
3. Receipts will only be provided upon request in writing. Fees are subject to change and Zest Dance will notify you in advance of any increase in fees.
4. One half term's notice in writing is required for any student wishing to discontinue any class or leave the school. If the notice is not received by the first lesson of the half term, the full payment of the student's fees for the following half term will be due.
5. The school will be closed for an average of 10 weeks per year. These dates are displayed on Zest Dance's website (www.zest-dance.co.uk/calendar) in advance. No discount will be offered for holidays taken out of these holiday dates.
6. Fees must be paid by bank transfer or card payment. Bank transfers must reference the student's name and invoice number.
7. A register for each class is maintained by the teacher to record student attendance for the purposes of health, safety and security.
8. If a class is cancelled due to the sickness of the teacher, adverse weather or any other seen or unforeseen event, Zest Dance will use reasonable endeavours to reschedule the class. This may involve an extension to the term time dates where possible. No refunds will be given in this case.
9. If Zest Dance is unable to operate in person for reasons out of its control, lessons will continue at the same times via an online virtual platform for up to 3 weeks. No refunds will be given in this case. If the disruption exceeds 3 weeks, an alternative fee system will be adopted.
10. Please ensure that Zest Dance receives any changes to pupil's contact details in writing. All details will be held in accordance with our privacy policy which can be found at the footer of each page of the Zest Dance website (www.zest-dance.co.uk) and will be available to you on request by email or in person.
11. In the case of a failure to provide payments as detailed in clause 1, the parent or guardian will receive a reminder from the principal and all monies must be paid by the second lesson in the half term (please see www.zest-dance.co.uk/calendar). In the event that monies are not paid by lesson 2, the child will not be allowed to join the class until monies are paid and a late payment fee of 10% will be added to the invoice for payment.



Conduct

12. Students are expected to demonstrate respectful behaviour towards their teacher and fellow students.
13. Zest Dance reserve the right to ask any student to leave the school if the principal believes that a student's behaviour is disruptive, disrespectful or in any other exceptional circumstance.
14. Parents are not permitted to watch classes except in exceptional circumstances at the discretion of the principal or at our end of term open classes.
15. Students are responsible for their own property and bring items to Zest Dance at their own risk.
16. Students are not permitted to use mobile phones during their lessons. Any phones brought into a class must be switched off or on silent mode.
17. Students are not permitted to leave the studio during a class without the teacher's permission.
18. Classes are run back to back on the timetable without a break. Students should be dressed and ready to start their classes before entering the room.
19. Zest Dance endeavour to ensure that your children are dancing in a safe and comfortable environment. We ask you to bring and collect your child promptly and provide us with written details of changes in drop off/pick up arrangements.

Miscellaneous

20. All students/parents must register via our online system, Class Manager and provide payment of the registration fee prior to attendance of classes. Failure to complete both steps may result in Zest Dance refusing to allow the student to partake in classes.
21. The school timetable may be revised at any time.
22. Zest Dance work towards IDTA examinations. Pupils will only be entered when they have reached the required standard. Zest Dance has the right to withdraw any pupil from an examination at any stage.
23. A certain amount of risk is carried by any physical activity. Students taking part in any classes or events run by Zest Dance do so at their own risk.
24. As is the nature of instructing dance, it is often necessary for teachers to use physical contact when assisting students, correcting placement and training technique. If you have any concerns regarding this, please contact the Principal.
25. By accepting these terms and conditions, you are agreeing to allow your child in the care of Zest Dance's teachers for the duration of their lessons.

Parents and guardians of students attending classes are required to sign their acceptance of the terms and conditions for each student by ticking the box on the registration form to say they agree to these terms and conditions.

